

Southwest Texas Conference United Methodist Women
Local Unit Report Deadlines
(Some Districts require earlier reporting)

TYPE OF REPORT	LOCAL UNIT OFFICER	
	<i>SEND BY:</i>	<i>SEND TO:</i>
Total Number of Members	January 5	Local Pastor
Annual Membership Report	January 5	District Mission Coordinator for Membership Nurture & Outreach
Reading Program Report Recognition given at District	February 15	District Secretary of Program Resources
1 st Quarterly Remittance	March 1	District Treasurer
2 nd Quarterly Remittance	June 1	District Treasurer
Mission Study Reports	June 1	District Mission Coordinators for Education and Interpretation
Scholarship Applications Sent directly by applicant	July 1	Conference Mission Coordinator for Spiritual Growth
Proposed Changes to District Standing Rules	July 1	District Secretary
Proposed Changes to Conference Standing Rules	July 1	Conference Secretary
Candleburning Recognitions given at District or Conference	August 15	District Treasurer
5-Star Unit/Women	August 15	District Treasurer
Charter Club Report	June 10	District Mission Coordinator for Social Action
3 rd Quarterly Remittance	September 1	District Treasurer
Mission Today Report	June 1	District Mission Coordinators for Education and Interpretation
Officer Lists	November 1	District Secretary
4 th Quarterly Remittance	December 1	District Treasurer