



# Wedding Payments for Services

(Office Copy - Revised March, 2007)

**Saint Mark's United Methodist Church**  
200 Hempstead Avenue, Rockville Centre, NY 11570

Phone: (516)766-2080, Fax: (516) 536-3459

Website: [www.stmarksrvc.org](http://www.stmarksrvc.org) Email: [stmarksrvc@gmail.com](mailto:stmarksrvc@gmail.com)

Wedding Date/Time: \_\_\_\_\_ Approx. Number of Guests: \_\_\_\_\_  
Rehearsal Date/Time: \_\_\_\_\_ Number in Bridal Party: \_\_\_\_\_

### **Bride:**

Name: \_\_\_\_\_ Parent(s) Names: \_\_\_\_\_  
Address: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: H: ( ) \_\_\_\_\_ W: ( ) \_\_\_\_\_ C: ( ) \_\_\_\_\_

Name of Maid/Matron of Honor: \_\_\_\_\_

### **Groom:**

Name: \_\_\_\_\_ Parent(s) Names: \_\_\_\_\_  
Address: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: H: ( ) \_\_\_\_\_ W: ( ) \_\_\_\_\_ C: ( ) \_\_\_\_\_

Name of Best Man: \_\_\_\_\_

### **Other:**

Presiding Pastor: \_\_\_\_\_ from \_\_\_\_\_ church.

Address: \_\_\_\_\_ Phone Number: ( ) \_\_\_\_\_

Service (Please check all that apply)	Standard Cost	Agreed Cost	Deposit	Dated
<input type="checkbox"/> Church	\$800	_____	\$ _____	____/____/____
<input type="checkbox"/> Organist	\$150	_____		
<input type="checkbox"/> Vocalist	\$100	_____		
<input type="checkbox"/> Candelabra (near altar)	\$75	_____		
<input type="checkbox"/> Candlelight (pew candles)	\$100	_____		
<input type="checkbox"/> Full Candlelight Service	\$150	_____		
<input type="checkbox"/> Custodian	\$100	_____		
<input type="checkbox"/> Pastor	Honorarium	Honorarium		
	<b>Total Cost:</b>	_____		

Will you be using our church's organist or vocalists? ( Yes / No)

If not, what did you have in mind for music? \_\_\_\_\_

### **After the Wedding Day:**

In what church will you participate after marriage? \_\_\_\_\_

Personal Address after marriage: \_\_\_\_\_

Phone number after marriage: ( ) \_\_\_\_\_

Would you like to leave the flowers for Sunday Worship services (please circle)? (Yes / No)

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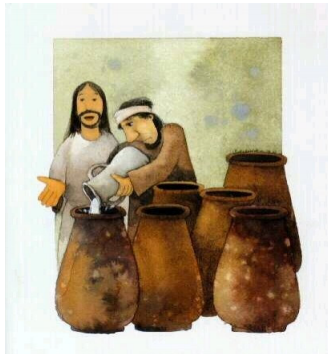
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(Jesus at the wedding feast at Cana – John 2:1-12)

**A. The base cost of holding a wedding at St. Mark's is \$800, which represents the cost of the Sanctuary. A deposit of \$100 is required to make a reservation and save a date for wedding services. This deposit will be subtracted from the total amount of charges.**

### **B. Other additional fees are as follows:**

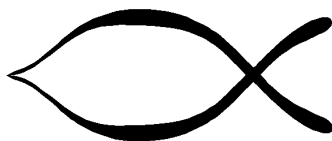
Organist.....	\$150
<i>(Rehearsal with outside vocalist and/or outside instrumentalist, add \$50)</i>	
Church Vocalist.....	\$100
Candelabra.....	\$75
Candlelight.....	\$100
Full Candlelight Service (Candelabra and Candlelight).....	\$150
Unity Candle.....	\$75
Custodian.....	\$100
<i>(\$200 if additional rooms are used)</i>	
Pastor.....	Honorarium

**Note:** These fees are calculated based on the normal length of service and on beginning and ending on time. Occasionally we have a rehearsal or wedding which begins and ends 1/2 hour to a full hour late. If this happens; fees for the church, parish hall, and those who participate in the service (e.g. organist, custodian, vocalist) will need to be increased by at least 25%.

*"[Love] always protects, always trusts, always hopes, always perseveres."  
- 1 Corinthians 13:7*



# POLICIES FOR WEDDING CEREMONIES



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*"Holy matrimony... is an honorable estate, instituted of God, and sign unto us; The mystical union that exists between Christ and his Church... It is therefore not to be entered into unadvisedly, but reverently, discreetly, and in the fear of God...." (Marriage Liturgy)*

Dear Friend,

We have received your application for a wedding ceremony here in this church. We have reserved the date that you requested. We are pleased to enter into an agreement with you regarding your ceremony in this church. We understand that marriage is a three-way covenant between husband and wife and almighty God. We are honored and pleased that you have chosen this church as the place where you will make this important commitment. We pledge that we will do all in our power to make this event special for you.

As our part of the agreement, we pledge to reserve the time and the date you have selected for your ceremony and rehearsal, to provide a clean and attractive church, and to provide pre-marital counseling. The church staff will work with the Wedding Committee to meet all of your needs and provide guidance for your preparations.

As pastor of this church, I stand ready to counsel with you and to be your guide through preparations for marriage. This involves a process which usually begins two or three months before the wedding. I strongly recommend use of Prepare/Enrich, an inventory which measures a couple's strengths and areas needing improvement. I would like to administer this inventory two weeks before we begin pre-marital counseling. It takes about one hour and costs \$35 for processing. *At least four sessions of pre-marital counseling are recommended.*

If you are a member of this church, I urge you to be faithful in your support of the church with your prayers, your presence, your gifts, and your service. If you are not presently active in a local church, you are invited to participate in the various ministries of this church. Marriage is one of the most profound religious experiences in a person's life. During this period of preparation for marriage, it is important, therefore, that you reflect on your relationship with Jesus Christ - and the way in which this relationship will effect your lives as a couple and eventually as a family.

If you desire that another pastor perform your service, or that another pastor assist me with the service, please provide the church office with the name, address, and telephone number of this pastor. An invitation will need to be issued to the pastor in order to fulfill the requirements of both this church and the denomination.

Please confirm your reservation and maintain contact with the church office as the time approaches. If it is necessary to postpone, change, or cancel your date, please notify the office immediately. We will do all that we can to accommodate your needs, but we cannot interfere with another reservation or service in the church. *Please bring your wedding license with you to the rehearsal or at least 24 hours before the wedding ceremony.*

Do not hesitate to contact us if you have any questions. We want to do all we can to make your wedding one of the happiest and most blessed events of your lives!

In His Service,  
**(Dr.) R. D. Johns** Pastor