

Certified Lay Minister Reference Form

Dear friend,

The person named below is applying to become a Certified Lay Minister within the United Methodist Church. As part of this process he/she is required to provide a number of references, to include his/her pastor. We would be grateful for your input on this candidate. Our main purpose in requiring references is to determine whether or not the candidate would likely succeed in effectively serving God's people as a Certified Lay Minister. Accordingly, we ask that you complete the questions on this form and if appropriate, to please elaborate by attaching a note. If you have not observed certain of the traits listed on the form, please mark them appropriately. Thank you for your input.

Sincerely,
Rev. Peggy Paige,
 Port Huron District Superintendent
 4580 North Road
 Clyde MI 48049

Candidate's name:

REFERENCE QUESTIONNAIRE INSTRUCTIONS: Please evaluate the candidate on all sixteen of the factors listed below. Mark only one choice that best describes the qualities of the candidate.

BASE YOUR EVALUATION ON THE FOLLOWING SCALE:	Superior	Above Average	Average	Below Average	Inadequate	Not Observed
SUPERIOR — <i>Outstanding potential based on demonstrated performance</i> BELOW AVERAGE — <i>abilities below that of others</i> ABOVE AVERAGE — <i>Demonstrates abilities ahead of others</i> INADEQUATE — <i>Inadequate abilities or growth potential shown</i> AVERAGE — <i>Demonstrates abilities typical of others</i> NOT OBSERVED — <i>insufficient contact to give an opinion</i>						
1. Personal commitment to and love for Christ						
2. Respect for the policies and practices of the United Methodist Church						
3. Ability to receive constructive criticism and direction from others						
4. Ability to teach from Scripture in ways people appreciate and receive						
5. Ability to show empathy and compassion to those in need						
6. Interest and willingness to accept responsibilities						
7. Ability to provide leadership in ways those following appreciate						
8. Ability to show love for people regardless of age, belief, or culture						
9. Ability to inspire others towards faith and good deeds						
10. Ability to help groups set and reach important goals						
11. Ability to cooperate and work well with others						
12. Emotional stability and maturity						
13. Ability to cope with frustration						
14. Personal appearance						
15. Ability to communicate verbally						
16. Spiritual maturity						

Please circle any of the following words which clearly describe the candidate:

Active	Ambitious	Calm	Gracious	Blunt
Courageous	Depressed	Diplomatic	Easy-Going	Excitable
Extroverted	Fearful	Flexible	Goad-Natured	Guilty
Hard-Working	Humorous	Hurting	Imaginative	Impatient
Impulsive	Insecure	Introverted	Likeable	Loyal
Defensive	Moody	Negative	Nervous	Optimistic
Organized	People-Lover	Perfectionist	Persistent	Practical
Quiet	Self-Sacrificing	Self-Confident	Lovable	Sensitive
Serious	Sincere	Stubborn	Self-absorbed	Warm

What might be two or three growth areas for this candidate?

How do you see candidate's Christian **life**? (Please check the appropriate box)

Superior Above Average Average Below Average Not Observed

Or how would you describe it? _____

With reference to the candidate's Christian **service**, do you consider the applicant to be:
(Please check the appropriate box)

Superior Above Average Average Below Average Not Observed

If below Average, explain: _____

Summary recommendation *(Please choose the most appropriate statement)*

Recommend without reservation

Recommend with the following reservations *(use separate sheet)*

Do not recommend *(use separate sheet)*

Please call me to discuss this candidate. Yes No

Relation: (pastor, employer, etc.): _____

How long have you known the candidate: _____

Name of Organization: _____ Phone: _____

Printed Name: _____

Signature: _____ Date: _____