

Alabama-West Florida Conference  
The United Methodist Church  
**Annual Parsonage Review Report**

According to The 2008 Book of Discipline of The United Methodist Church, *“The Chairperson of the Committee on Pastor-Parish Relations, the Chairperson of the Board of Trustees, and Pastor shall make an annual review of the church-owned parsonage to assure proper maintenance.”* Paragraph 258.2g (16)

Please make sure that this review has been done and that this form is returned to the District Superintendent BEFORE \_\_\_\_\_. The Chairperson of the Committee on Pastor-Parish Relations and the Chairperson of the Trustees should visit the parsonage with the Pastor and review the parsonage.

1. Has this review and inspection been accomplished during the past twelve months? Yes No  
If not, why not?
  
2. Is the exterior of the parsonage in good repair (wood surfaces painted and sealed, roof shingles in place, storm/screen windows installed)? Yes No  
**Notes:**
  
3. Is the interior of the parsonage in good condition (walls painted during the past six years, carpet or vinyl floors in good shape, lighting fixtures adequate)? Yes No  
**Notes:**
  
4. Have new or refurbished pieces of furniture been added to the parsonage during the past ten years? Yes No  
**Notes:**
  
5. Do the appliances provided within the parsonage work? Do all parts function as they should? Yes No  
**Notes:**
  
6. Is the heating/cooling system working efficiently? Has additional insulation been added to the parsonage during the past six years? Yes No  
**Notes:**
  
7. Is there evidence of good stewardship on the part of the parsonage family in keeping the parsonage clean and in good order? Yes No  
**Notes:**
  
8. If the parsonage family has a pet or pets kept within the parsonage, is there a policy adopted by the charge that will deal with any pet damage to the parsonage? Yes No

\_\_\_\_\_ Charge Name  
\_\_\_\_\_ Pastor-Parish Relations Chairperson  
\_\_\_\_\_ Board of Trustees Chairperson  
\_\_\_\_\_ Pastor  
\_\_\_\_\_ Date