



Lay Speaking Ministries
Annual Report To The Charge Conference
The Virginia Conference of the United Methodist Church

Personal Data:

Name:
Charge (If Applicable):
Church Name: District:
Home Street Address:
City:
State: Zip:
Home Number: Office Number: Cell Number:

Personnel/PPR Committee Action:

Please make contact with the above named Lay Speaker. If he/she is not applying for renewal, please indicate the reason(s) why below. Submit this form for the above named person as part of the material prepared for the Charge Conference.

- Discontinued Moved Deceased No Further Interest

Registration Status (Please circle the appropriate response)

- New Lay Speaking Minister Candidate Yes/No
Local Church Lay Speaking Minister (Basic Training Only) Yes/No
Local Church Lay Speaking Minister Renewal Yes/No
Certified Lay Speaking Minister Renewal Yes/No
Lay Pulpit Supply Candidate Yes/No
Local Pastor Candidate Yes/No
Seminary Candidate Yes/No

Training Status

Last Training Class Title: Year Attended:
Sponsor: (Select One) District/Conference/SEJ Other:

Request of the Lay Speaking Minister

I hereby request recommendation of my pastor and charge conference to begin or renew as one of the following:

Local Church Lay Speaking Minister (Requires Basic Class Only - every three years)
Lay Speaker Signature/Date

Please Only Sign One Line (Local or Certified)

Certified Lay Speaking Minister (Requires Basic and Advance Class - every three years)
Lay Speaker Signature/Date

Recommendation of the Pastor

I recommend concurrence with the request of this person/conference to begin/renew as one of the following:

Local Church Lay Speaking Minister (Requires Basic Class Only)
Minister's Signature/Date

Please Only Sign One Line (Local or Certified)

Certified Lay Speaking Minister (Requires Basic and Advance Class)
Minister's Signature/Date

Charge Conference/Church Council Recommendations

The charge conference of the (church or charge) concurs with the pastor's recommendation that this person be recognized as one of the following:

Local Church Lay Speaking Minister (Requires Basic Class Only)
District Superintendent Signature/Date

Please Only Sign One Line (Local or Certified)

Certified Lay Speaking Minister (Requires Basic and Advance Class)
District Superintendent Minister's Signature/Date

Recommendation of the Pastor/Staff Parish Relations Committee

Signature/Date

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Lay Speakers Name: _____

During the past year, I have participated in Leading ministries in the following manner:

- My Local Church (select all that apply below)
- As a volunteer at a community agency
- Beyond my local church (select all that apply below)

Local Church Leadership Activities:

- Lay Leader
- Admin Board
- Admin Council
- COM
- Education
- Evangelism
- Missions
- Outreach
- Worship
- Finance
- Stewardship
- Teaching
- Trustees
- Congregational Care
- Music
- Staff Parish Relations
- Coordinator - Children
- Coordinator - Youth
- Coordinator - Adults
- Coordinator - Singles
- Coordinator - Family
- Coordinator - Scouting
- Coordinator - Camps
- Coordinator - Prison Ministries

Beyond the Local Church:

- District Lay Leader
- District Camp
- Ecumenical Ministries
- Finance
- District Director of Lay Speaking Ministries
- District Mission Project
- Annual Conference District Delegate
- South East Jurisdictional Conference
- Virginia Assembly Center
- Other

During the past year, I have participated in **Caring** ministries in the following manner: (select all that apply)

- Served as a volunteer in a care-giving institution
- Provided
 - at a hospital, nursing home, or to a shut-in
 - in membership/evangelism visitation
 - served in caring/outreach projects (food pantry, prison ministry, etc.)
 - other caring activities

During the past year, I have participated in **Speaking** ministries as follows:

- Brought the message in _____ worship services
- Served as worship leader in _____ worship services
- Delivered _____ devotional messages
- Taught special classes
- Other speaking activities
- Additional opportunities

Personal and Spiritual Growth by the Lay Speaker (Please continue on separate page if necessary)

In what activities have you engaged and/or what books have you read or used during the past year to help you develop your devotional life; improve your understanding of the Bible; improve your understanding of The United Methodist church; and to improve your skills in caring, leading, and speaking?

Feedback from the Lay Speaker (Please continue on separate page if necessary)

Do you believe that you have had adequate opportunity for service as a lay speaker this past year? Yes/No
If no, please explain what you want to do in your local church or district.

What additional Lay Speaking training or support would enable you to better serve your local church or district?

Please list any special skills or training you now have (nursing, counseling, teaching, electrician, etc.). This is voluntary data and would become a part of your district's expertise database.