

Lay Shepherd: \_\_\_\_\_

Month/Year \_\_\_\_\_

# Lay Shepherd Monthly Report

**Please submit to the church office by the 3<sup>rd</sup> of each month.**

*Please report weekly (by phone or email) to the pastor and your lead shepherd regarding the irregular and/or unexpected absence by your flock.*

Codes: (H) Home; (C) Church; (F) Face to Face other than at home or church;  
(P) Phone; (M) Mail; (O) Other – please explain

NAME(S): \_\_\_\_\_

Contact Date	Code	Joy/Concern (non-confidential)	Follow-up Needed

Note:

NAME(S): \_\_\_\_\_

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