

ALDERSGATE UNITED METHODIST CHURCH

Staff Performance Evaluation for

Staff Member _____

Position _____

List 3 key job responsibilities for this staff member.

- 1.
- 2.
- 3.

How well is he/she fulfilling these responsibilities? (Add a short example, if possible.)

- 1.
- 2.
- 3.

Is he/she considered a knowledgeable resource in their Role? (Yes/No/Somewhat)
How does he/she share their knowledge to help others in our Church?

Does he/she demonstrate respect for other people? Yes/No/Sometimes
If you have any examples, please share them here:

Please think of a time when you have interacted with or seen others interact with him/her.
How are his/her listening skills? Please explain.

What did he/she do or say to give you this perspective?

Does he/she behave in a professional manner (polite, respectful, mature)?
(Always/Sometimes/Seldom)
Please provide an example.

Have you seen him/her when faced with a request, suggestion or new idea? Yes/No

How willingly did he/she accept the request/suggestion/idea?

Was it acted upon appropriately? Yes/No/Somewhat

Were commitments fulfilled? All/Some/Few

How does he/she handle changing situations?

Can you give an example of this?

Does he/she have a positive attitude? Usually/Sometimes/Seldom

Does he/she tend to bring a group's attitude up or down? (Up/Down/Variable)

What are some examples of this?

The mission of the people of Aldersgate United Methodist Church is:

**TO DEVELOP AND NOURISH DISCIPLES OF CHRIST INSIDE AND
OUTSIDE THE CHURCH.**

Does this staff member exemplify the life of a disciple of Jesus Christ?

Does he/she seek to develop and nurture others in discipleship of Christ?

Does he/she act as a servant to others, both inside and outside the church?

Please provide examples, if possible.

Accomplishments/Contributions:

Strengths:

Opportunities for Improvement:

Other Comments:

Date:

Name (Optional):